

## Standard 6 – Barton PS School Risk Assessment - Strategies to Identify and Remove Risks of Child Abuse

The following is our risk assessment to ensure all children are safe at Barton Primary School. This document is included in the induction program for all staff and school councillors. This document will be reviewed in the first year of school operation.

### STRATEGIES TO IDENTIFY AND REDUCE OR REMOVE RISKS OF CHILD ABUSE.

Barton Primary School mitigates, removes or reduces the risks of child abuse. The school takes into account the characteristics and needs of all children expected to be present in that environment.

The school has a plan (included in the Annual Implementation Plan AIP) based on this policy (that will necessarily alter over time based on potential changes in the school), including a record of those risks and the action(s) the school takes to reduce or remove the risks (risk controls). The plan indicates the arrangements for monitoring (part of the role of the Principal and as detailed in Standard One where the Child Safe Leader's roles and responsibilities have been documented). The School Council monitors and evaluates the effectiveness of the implementation of its risk controls. This is a part of the AIP.

The plan includes reference to the training and education of staff about their individual and collective obligations and responsibilities for managing the risk of child abuse. The plan references the Code Of Conduct, the 4 critical actions to be taken in response to an allegation of child abuse, and the Child Safe training and training about abuse risks in the school, that must be undertaken as scheduled (beginning of the year, induction as examples) and as the need arises (eg after an incident). The training, depending on the risk, will involve the School Council and/or school staff.

School Council will, as part of its role to develop, oversee and implement the AIP, will utilise the Child Safe audit tool (see attached) to determine adherence to the Child Safe Policy (incorporating the 7 Standards).

Area and location	Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
All areas and locations	No organisational culture of child safety – lack of leadership, public commitment and frequent messaging	Child safety code of conduct Strategies developed to embed culture of child safety	Possible	Severe	Extreme	<ul style="list-style-type: none"> <li>Strategies to embed organisational culture of child safety are reviewed</li> <li>Statement of commitment to child safety is publicly available</li> </ul>	Principal, School Council Chair Child Safe off All staff	Low
All areas and locations	Inappropriate behaviour is not reported and addressed	Child safety code of conduct Clear child safety reporting procedures Performance management procedures	Unlikely	Severe	High	<ul style="list-style-type: none"> <li>Strategies to embed organisational culture of child safety are reviewed</li> <li>Refresher training for staff – see eLearning mandatory reporting module</li> </ul>	Principal, School Council Chair All staff	Low
All areas and locations	Unquestioning trust of long term employees and contractors or norms	Strategies developed to embed culture of child safety Clear child safety reporting procedures	Possible	Major	High	<ul style="list-style-type: none"> <li>Refresher training for staff – see eLearning mandatory</li> </ul>	Principal, School Council Chair All staff	Low

All areas and locations	Recruitment of an inappropriate person	WWCC or Victorian Institute of Teaching registration	Unlikely	Major	Medium	reporting module Processes updated to require: <ul style="list-style-type: none"> <li>• Criminal history search</li> <li>• Pre-employment reference check includes asking about child safety</li> </ul>	Principal, School Council Chair	Low
All areas and locations	Engagement with children online	Child safety code of conduct Strategies developed to embed culture of child safety	Possible	Moderate	Medium	<ul style="list-style-type: none"> <li>• Train students and staff to detect inappropriate behaviour</li> <li>• Ensure appropriate settings on all student technologies</li> </ul>	Principal, School Council Chair All staff	Low
All areas and locations	Unknown people and environments at excursions and camps	Child safety code of conduct Strategies developed to embed culture of child safety Clear child safety reporting procedures Camps and Excursion Procedures and Policies in place including risk assessment	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> <li>• Assessment of new or changed environments for child safety risks</li> <li>• Ensure Code and strategies apply in all school contexts</li> </ul>	Principal, School Council Chair All staff	Low
All areas and locations	School/Community Event Incursions and Excursions	Child safe environments Information and awareness for visitors, staff, volunteers and contractors Adequate monitoring of persons onsite or at venue Teacher responsible for group of children No photos to be taken of children other than parent's own, unless explicit permission has been given Adults to use the adults only toilets Supervising adults to monitor the toilets Students to be accompanied by an adult when using toilets at an external venue. Adults spaced around the school/venue All Visitors to register at the office Educate children re child safety	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> <li>• Assessment of new or changed environments for child safety risks</li> <li>• Ensure Code and strategies apply in all school contexts</li> </ul>	Principal School Council chair All staff Parents and volunteers	Low
All areas and locations	Unknown people in immediate vicinity of the school – attempting to engage with children or staring at children, taking images of children	Follow current Barton School procedures of reporting to the Principal. Staff member/Principal to approach the individual and enquire about who they are. Remove all children from harm. Phone the police if an illegal / harmful occurrence has taken place. Follow DET procedures for reporting an incident	Possible	Major	Medium	<ul style="list-style-type: none"> <li>• Strategies to embed organisational culture of child safety are reviewed</li> <li>• Statement of commitment to child safety is publicly available</li> </ul>	Principal Administration staff All staff	Low
All areas and locations	Unknown people on the schools grounds	All visitors to the school required to wear lanyard and be displayed at all times. Yard Duty Staff to	Possible	Moderate	Medium	<ul style="list-style-type: none"> <li>• Strategies to embed organisational</li> </ul>	Principal Administration staff All staff	Low

		be vigilant at all times. Follow DET procedures if an incident occurs.				<ul style="list-style-type: none"> <li>culture of child safety are reviewed</li> <li>Statement of commitment to child safety is publicly available</li> </ul>		
All areas and locations	Student comes to school stating they have been harmed by a family member or another individual	Staff trained in Mandatory Reporting Guidelines Yearly Follow the Engagement and Wellbeing Policy Follow the Child Safety Policy Follow reporting procedures at Barton School – report to the Child Safety / Wellbeing Officer	Possible	Major	Medium	<ul style="list-style-type: none"> <li>Strategies to embed organisational culture of child safety are reviewed</li> <li>Refresher training for staff – see eLearning mandatory reporting module</li> </ul>	Principal School council chair All staff	Low
All areas and locations	Students with a health issue Students with aggressive behaviour	Inform the Child Safety / Wellbeing Officer Depending on the needs of the student the following may occur Referral for assessment involving DET Educational Psychologist, DET Speech Therapist and DET Social Worker Permission gained from parents Contact made with previous education provider (if one) Application for funding from DET Application for funding to make buildings accessible for wheelchair Follow the Engagement and Wellbeing Policy Follow the Child Safety Policy Education of staff in the area of need	Likely	Moderate	Medium	<ul style="list-style-type: none"> <li>Assessment of new or changed environments for child safety risks</li> </ul>	Principal Leadership team SWB Team Leader	
All areas and locations	Student is injured at school During class time During recess	Designated staff trained in First Aid and CPR All teaching staff trained in Anaphylaxis and Asthma as per DET Guidelines All teachers trained in current First Aid Policy and Procedures First Aid Bags located in Sick Bay, Main Campus and First Aid Room, Senior Campus. Bum bags with first aid supplies and epipen on duty teacher Policies in place – First Aid, Anaphylaxis and Asthma, OH&S	Possible	Moderate	Moderate	<ul style="list-style-type: none"> <li>Refresher training in First Aid, CPR Anaphylaxis and Asthma and OH&amp;S.</li> </ul>	First aid trained staff, All staff	Low
All areas and locations	Ad-hoc contractors on the premises (eg maintenance)	Child safe environments Information and awareness for visitors, staff, volunteers and contractors Adequate monitoring	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> <li>Refresher training for frequent contractors</li> </ul>	Principal, School Council Chair	Low